



## **Metaplan Moderation | Training Seminar Contents (2 days)**

### **Visual Argumentation**

- Preparing a protocol of a group discussion so that interconnections become visible and results are secured.
- Visualizing one's own train of thought, or that of a group, in a way that group members process greater complexity and engage with the content.
- Structuring discussions and discussion inputs. Seminar participants learn how to use Metaplan methods to structure their preliminary considerations so that a logical and didactically comprehensible train of thought emerges for the audience. Statements are formulated succinctly.

### **Metaplan Moderation**

- Learning and practicing interaction techniques (call-up questions, card questions, opinion approval ratings, running up the flag).
- Using various questioning techniques to involve participants in conversations among themselves.
- Learning how to stimulate objective criticism and how to structure discussions of complex or controversial topics.
- Clarifying contradictions and differences of opinion; challenging and mediating as a moderator.

### **Metaplan Dramaturgy Development**

- Based on concrete task assignments drawn from their own fields, seminar participants work in small groups to develop plans and question sequences for moderated discussions. This allows them to prepare discussion plans during the seminar itself that they will be able to implement immediately.
- Preliminary thoughts on the moderator's task; requirements to ensure proper comprehension of the contents; establishing discussion goals.
- Producing argumentation posters as a means of presenting one's own didactic and content concerns more effectively and with better structure.

### ***Digital Metaplan Moderation/Web Conferencing*** **(may be booked as an add-on)**

- The structure, sequence of action, benefits, and limitations of digital moderation.
- Application of examples in a Web conference scenario.